

## **Board of Education Meeting Minutes**

6:00 p.m. on Wednesday, February 28, 2024 (Amended 2/27/24) at Clay Lamberton Music Room

### **1. Meeting Called to Order by President**

President Kujawa called the regular February Board of Education meeting to order.

### **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **3. Roll Call**

Present: Bartol, Burgess, Gehrke, Kujawa, Podoll, Shattuck, Toney.

Burgess/Toney moved to seat Krause when she arrived. Motion passed by unanimous voice vote.

Absent: Malchetske.

### **4. Consent Agenda - Action Item**

Bartol asked to pull the resignation from the consent agenda.

Burgess/Shattuck moved to approve the consent agenda items consisting of January 24, 2024 minutes, January vouchers in the amount of \$966,559.36, and Treasurer's reports for December 2023 and January 2024. Motion passed by unanimous voice vote.

#### **i. Approval of Agenda**

#### **ii. Approval of January 24, 2024 Minutes**

#### **iii. Retirements, Resignations & New Hires**

#### **iv. Approval of January Vouchers**

#### **v. Approval of Treasurer's Report for December & January**

### **5. Time to Shine**

Jena Nolan, the Elementary Principal, introduced the music teacher Adam Davis. Mr. Davis explained that the 4th and 5th graders are working on a Ukulele unit. One of the students and Mr. Davis demonstrated the Ukulele for the group. The 3rd grade is working on a recorder unit and the 2nd grade is in the middle of a bucket drum unit.

### **6. Opportunity for those in audience to address the Board on any school related issue**

None

### **7. Elementary Principal Instructional Minutes and WIN Time Presentation**

Jena Nolan, the Elementary Principal, talked about the elementary instructional minutes in a school day which includes What I Need (WIN) time.

At this point of the meeting, the consent item for resignation was inserted. Jena Nolan read her letter of resignation to the Board. The Board and Dr. Durtschi thanked Jena for her work and years of service to the district. Shattuck/Gehrke moved to approve the resignation of Jena Nolan, Elementary Principal. Motion passed by unanimous voice vote.

### **8. Resolution Authorizing the Appointment of Successor Trustee and Custodian for Wisconsin OPEB Trust - Action Item**

Toney/Shattuck moved to approve the resolution authorizing the appointment of successor trustee and custodian for the Wisconsin OPEB trust as presented. Motion passed by unanimous voice vote.

### **9. Financial Update**

Tricia Polakowski, Director of Business Services, went over projections for student enrollment, budget forecasts, and talked about right-sizing the district to close some of the deficit gaps.

## **10. Superintendent Update**

Dr. Durtschi gave shout-outs to Alivia Davey for her State Wrestling performance, the boys' basketball team, and FFA for the annual banquet event. Upcoming items include safety drills, parent/teacher conferences, and in April, the spring play performance.

## **11. Committee Updates**

In February, there was a policy and curriculum committee meeting held.

## **12. School Board Member Updates**

### **vi. Board Correspondent Legislative Update**

Nick Bartol reported that legislatures were recently in session and the updates can be seen on the WASB website.

### **vii. Board President Update**

None

## **13. Approval to adjourn to closed session for discussion of Superintendent evaluation per State Statute 19.85(1)(c). The Board may reconvene into open session where action may be taken.**

Gehrke/Burgess moved to adjourn to closed session for discussion of Superintendent evaluation per State Statute 19.85(1)(c).

Roll Call: Bartol-yes, Burgess-yes, Gehrke-yes, Krause-yes, Kujawa-yes, Podoll-yes, Shattuck-yes, Toney-yes. Motion passed.

Discussion took place regarding the superintendent's mid-year job performance evaluation results compiled from an anonymous survey given to (1) school board members and (2) administrative staff members. Graphs, Strengths, and Opportunities were reviewed.

Nick Toney left the closed session at 7:20 p.m. and did not rejoin the group or discussion.

### **Adjourn out of Closed Session**

Burgess/Krause moved to approve adjourning out of closed session. Motion passed by unanimous voice vote at 8:10 p.m.

### **Action**

Kujawa and Bartol will summarize the main strengths and opportunities discussed. They will contact the board for approval before the meeting and discuss the summarization and graph results with the Superintendent.

## **14. Adjourn**

Bartol/Burgess moved to approve to adjourning the meeting at 8:11 p.m. Motion passed by unanimous voice vote.